

DEPARTMENT OF TRANSPORTATION U.S. COAST GUARD CG-5481 (Rev. 2-99)	RESERVE OFFICER PERSONAL RESUME	DATE
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FROM: NAME (First, MI, Last)	GRADE	SOCIAL SECURITY NUMBER
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To: Commander, Coast Guard Personnel Command (CGPC-rpm)

Via: Commanding Officer: _____

Subj: PERSONAL RESUME FOR _____

(REASON FOR SUBMISSION)

1. Commission and Mobilization Information

Commission Source	Date	Current DOR	Ann. Date	Pay Base Date

Current Billet Description/Assignment	Date Assigned

2. Military Experience *(list most recent experience first)*

a. Active Duty in excess of 15 days *(include schools and EAD/ADSW-RC/ADSW-AC; complete all five lines, if possible)*

Unit	From	To	Assignment

b. Inactive Duty Assignments *(drills - pay or non-pay; complete all five lines, if possible)*

Unit	From	To	Assignment

c. ADT/ADSW 15 days or less *(pay/non-pay; include ADT school; current first, then complete remaining lines, if possible)*

Year	Assignment/Location	From	To	No. of Days	ADT OJT/School/Other	ADSW-AC/ ADSW-RC

Previous Edition is Obsolete

3. Military Awards (*personal awards only, i.e. CG Commendation, CG Achievement, LOC; begin with most recently received*)

Name of Award/Year Received	Name of Award/Year Received

4. Civilian Education (*list most recent experience first*)

Institution	Yr. Completed	Major	Degree

5. Civilian Experience (*use "Job Title" & "Describe Duties" columns to describe the nature & significance of your position*)

No. Years	Employer	Job Title	Describe Duties (use more than one line, if necessary)

6 Civic/Professional/Military Organizations Affiliations

Organization	Position held (if appropriate) & Duties

I CERTIFY that the personal information supplied on this form is true to the best of my knowledge.

(Signature)

(Date)

PRIVACY ACT STATEMENT

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